Montana WIC Local Agency Monitoring Scoring Sheet - MyClinic 1

Area	Fields/Findings	Files	Occurrences	Weight	Percentage	Score		
Administrative	Initial Contact Date	32		10	100%	10.0		1 The occurrences are
Administrative	Residency	32		10		10.0		
Administrative	Id	32		10	94%	9.4		entered from monitoring
Administrative	Income	32		10	88%	8.8		report
Administrative	Notice of Ineligibility	32		10	100%	10.0		·
Administrative	Adjunctive Eligibility	32		10	100%	10.0		
Administrative	End of Certification	32		10	100%			2 The percentage is
Administrative	Notice	32	2	10	94%	9.4		calculated from the files
Administrative	Participant Records	32		10	100%	10.0		calculated from the files
Administrative	VOC Process	32		10	100%	10.0		and occurrences
Administrative	Civil Rights /			- 10	100%	10.0		
Administrative	Confidentiality	32		10	100%	10.0		2.76
Nutrition	Risk Codes	32		10	100%	10.0		3 The score is calculated
Nutrition	Low Risk Referrals	32		10	100%	10.0		from the weight and
Nutrition	High Risk Referrals	32		10	100%	10.0		Ť
Nutrition	Required Nutrition			10	100%	10.0		percentages
Nutrition	Topics	32	22	10	31%	3.1		
Nutrition	Food Package	32		10	81%	8.1		
Nutrition	Education	32		10	6170	0.1		
Nutrition	Documentation	32	8	10	75%	7.5		
Nutrition	Anthropometric	32	•	10	7370	7.3		
Nutrition	Documentation	32		10	100%	10.0		
Nutrition	Goal	32		10	100%	10.0		
Nutrition	Followup on Referral	32		10	100%	10.0		
Nutrition	Followup on Goal	32		10	100%	10.0		
Nutrition	rollowup oli doal	32		10	100%	10.0		
	(Files with one or							
Files 1	more occurences)	32	18	50	44%	21.9		
Fields/Findings ²		20	6	50	70%	35.0		
,								
Total Score				320.0	81%	243.1		
¹ This row represe	ents a score for the percer	ntage of file:	s that had issu	es. The mo	re files with i	sues		
results in a lower	score.					\	N	4 The total score is the
² This row represe	ents a score for the numbe	er of Fields/	Findings where	occurrenc	es were found	l. The		sum of all the scores.
more fields with o	occurrences, the lower the	escore				\		
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5 The tota	al weight is the						\	
sum of a	II the weights						\ \	C. The final accounts as
							1	6 The final percentage
								score is the total score
								over the sum of all the
								woights
								weights.
								weights.

Area	Fields/Findings	Files	Occurrences	Woight	Percentage	Score	_	
Administrative	Initial Contact Date	40			1000/	10.0		1 The occurrences are
Administrative	Residency	40		10	100%	10.0		
Administrative	Id	40		10	93%	9.3		summed from all the
Administrative	Income	40		10	85%	8.5		individual clinic scoring
Administrative	Notice of Ineligibility	40		10	100%	10.0		_
Administrative	Adjunctive Eligibility	40				10.0		sheets
Auministrative	End of Certification	70		10	100%	10.0		
Administrative	Notice	40	3	10	93%	9.5		
Administrative	Participant Records	40		10	100%	10.0		2 The files are summed
Administrative	VOC Process	40		10	100%	10.0		
Administrative	Civil Rights /	10		10	100%	10.0		from all the individual
Administrative	Confidentiality	40	0	10	100%	10.0		clinic scoring sheets
Nutrition	Risk Codes	40		10	100%	10.0		g
Nutrition	Low Risk Referrals	40		10	100%	10.0		
Nutrition	High Risk Referrals	40		10	100%	10.0		2.7
Nutrition	Required Nutrition	10		- 10	100%	10.0		3 The rest of the fields a
Nutrition	Topics	40	25	10	38%	3.8		calculated the same as
Nutrition	Food Package	40		10	85%	8.5		the clinic sheet.
- Total Carlo	Education				03/0	0.5		the clinic sheet.
Nutrition	Documentation	40	12	10	70%	7.0		
- Table 1	Anthropometric	- 10		- 10	70%	7.0		
Nutrition	Documentation	40	0	10	100%	10.0		
Nutrition	Goal	40		10	100%	10.0		
Nutrition	Followup on Referral	40	_	10	100%	10.0		
Nutrition	Followup on Goal	40		10	100%	10.0		
	(Files with one or							
Files 1	more occurences)	40	22	50	45%	22.5		
Fields/Findings ²		20		50	70%	35.0		
rielus/rindings		20	0	30	70%	33.0		
Total Score				300.0	81%	243.8		
				200.0	51/4	2.5.0		
¹ This row represe	nts a score for the percer	ntage of file	s that had issu	es. The mo	re files with is	ssues		
results in a lower:	•							4.The held const
							1	4 The total percentage
² This row represe	nts a score for the number	er of Fields/	Findings where	occurrenc	es were found	d. The		determines the Tier
	ccurrences, the lower the		-					
							_	

There are two special cases that are handled in the scoring workbook.

- a. The first case is where a clinic is consistently doing something wrong. This results in a high percentage of participant files having issues. In order to fairly score the local agency, there is a score for the percentage of participant files with issues. The lower the percentage, the higher the score. This is represented in the "Files" row.
- b. The second is the case where errors are being made in a large number of fields/findings. In order to fairly score the local agency there is a score for the number of fields/findings that were not zero. The fewer fields/findings with non-zero occurrences, the higher the score.